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Shrine [unclear]
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GAINESVILLE SHRINE CLUB

GAINESVILLE, FLORIDA

BY-LAWS

ARTICLE 1

NAME AND PURPOSE

Section 1.1 The name of the Club shall be the Gainesville Shrine Club.

ARTICLE 2

AUTHORITY

Section 2.1 Whereas, in accordance with Imperial laws and decisions, all Shrine Clubs are organized and can exist only by and with the consent of the Illustrious Potentate of the Temple having jurisdiction, and all Shrine Clubs are and shall at all times, be under the control of said Illustrious Potentate, it is therefore understood and agreed by each and every member of the Gainesville Shrine Club, and shall be understood and agreed by each and every future member of the Gainesville Shrine Club, that the Gainesville Shrine Club is in the jurisdiction of Morocco Temple and is organized by and with the permission of the Illustrious Potentate of Morocco Temple and shall exist and work under the direction of the Illustrious Potentate of Morocco Temple, and further that full and complete copies of any and all resolutions, minutes and records shall on demand, be submitted to said Illustrious Potentate and that said Illustrious Potentate shall have the right and power to change, cancel, annul or reverse any action or policy of the Club, and shall have the right and power to advise, initiate or enforce any action of the Club.

ARTICLE 3

OFFICERS AND ELECTIONS

Section 3.1 Elective Officers shall be the President, First Vice-President, Second Vice-President, Treasurer and Secretary.

Section 3.2 Appointed Officers shall be a Chaplain and others as deemed necessary by the President.

Section 3.3 The Executive Board shall be comprised of the Elective Officers, Chairman of all Standing Committees, and the immediate Past-President being an ex-officio member for the ensuing year.

Section 3.4 Annual nominations of Officers shall be done at the October meeting, elections shall be held at the November Meeting.

Section 3.5 Installation of Officers shall be held at the December meeting. Officers should also be 'officially installed' by the Potentate at Morocco Temple Shrine Day in January or at the Stated Session held at Morocco Shrine Temple in January.

Section 3.6 In accordance with Appendix A-15 of the Morocco Shrine Temple Operations Manual, the Shrine Club Secretary shall ensure that the names, titles, addresses, phone numbers [home, work, cell], e-mail addresses, Wife's name and Officer's occupation [or retired] is forwarded to the Recorder's Office not later than the third week in November in order to be published in the following year's Morocco Shrine Temple Directory.

Section 3.7 Should a vacancy occur among the elected officials, same shall be filled by a special election at a regular meeting upon at least thirty days written notice to the membership. Election must be held not later than sixty days after vacancy occurs. The vacancy shall be subject to the approval of the Potentate.

Section 3.8 Incoming officers for the new year will automatically be seated and conduct the first regular meeting in January of the new year. The Club calendar year will be from January 1, through December 31.

Section 3.9 The President shall appoint at the regular meeting in September, a nominating committee consisting of three members who shall, at the regular meeting in October, present a slate of officers for balloting on in November. Nominations may be made from the floor at the October meeting.

Section 3.10 To be an Officer in a Morocco Shriners Club, Unit or Association, one must be:

- A member in good standing of Morocco Shrine or an Associate or Affiliate member of Morocco Shrine.
- Must have a current Morocco Shrine dues card.

ARTICLE 4

DUTIES OF OFFICERS

Section 4.1 The President shall preside at all meetings of the Club and of the Executive Board appoint the Chairman of all committees except as hereinafter set forth, and shall be an ex-officio member of all committees.

Section 4.2 The First Vice-President shall assume all authority and jurisdiction in the absence of the President and shall be Chairman of the Finance Committee.

Section 4.3 The Second Vice-President shall assume all authority and jurisdiction in the absence of the President and First Vice-President, and shall be the Chairman of the Program/Entertainment Committee.

Section 4.4 The Treasurer shall receive all money from the Secretary giving his receipt therefore, paying it out upon written order from the Secretary, countersigned by the President. He shall present a full and accurate report of the finances of the Club for the year or at such times as the President or Executive Board may direct.

Section 4.5 The Secretary shall receive and collect all money for the Club, giving his receipt for same, and keeping a just and accurate account thereof. He shall draw orders on the Treasurer when directed by the President upon order of the Executive Board and present a full and complete report of the transactions of the Club for the year at such times as the President or Executive Board may direct.

Section 4.6 The Chaplain shall open and close all meeting with prayer.

ARTICLE 5

STANDING COMMITTEES

Section 5.1 The Standing Committees shall be as follows:

Finance
Entertainment and Programs
Shriners Hospital's Children's Fund

Section 5.2 The President shall select all committees from the active membership and each Committee shall consist of not less than three members and shall be ex-officio member of all Committees.

Section 5.3 The Finance Committee shall examine and report upon all matters relating or appertaining to the financial concerns of the Club and they shall audit carefully and fully and certify, in writing, at the last regular meeting previous to the annual election of officers, that all is in good order, and at such other times as the President may direct.

Section 5.4 The Shriners Hospital Children's Fund Committee shall work in close cooperation with the Children's Committee of Morocco Temple and shall investigate all reports and applications concerning children coming to their attention in this area and make recommendations in connection therewith.

Section 5.5 Other special committees may be appointed when necessary, by the President.

ARTICLE 6

MEMBERSHIP

Section 6.1 Any member of a Temple under the jurisdiction of the A.A.O.N.M.S. of North America, and holding a current official card showing him to be in good and regular standing in a Particular Lodge and the Temple issuing said official card and making headquarters or residing in Gainesville, Florida, or its vicinity, shall be eligible to membership in this Club.

Section 6.2 Applications for membership must be in writing, signed by the applicant, stating the name of the Temple in which he holds membership, his occupation, if any, and his place of residence, and the length of time he has been a resident of this area. The application must be signed by two members of this Club and then filed with the Secretary. The application shall then be turned over to an investigation committee appointed by the President for investigation, which committee shall report its findings to the Club at its next regular meeting. Three negative or adverse votes shall be sufficient to reject said applicant. In the event said applicant is rejected he cannot resubmit his application for membership until the expiration of six months from the date of such rejection.

Section 6.3 The annual dues shall be twenty-five (\$25), payable in advance. Club Members who are members in good standing of a Shrine Temple 'other than' Morocco Shrine Temple, must pay an additional \$10.00 Morocco Shrine Temple assessment fee. An applicant for membership who joins the club the last three (3) months of the calendar year, upon payment of his current dues, shall be in good standing for the ensuing year. The annual dues may be changed by majority vote. (see Section 9.1)

Section 6.4 Any member suspended for non-payment of dues shall be automatically restored to good standing upon approval of the Executive Board and payment of current dues and dues for the year in which suspended.

Section 6.5 The Secretary shall bill dues the first day of November each year. Members shall be automatically suspended for non-payment of dues as of April 1 of each year.

Section 6.6 Assessments may be levied by majority vote of those members present after a thirty (30) day notice by mail.

ARTICLE 7

MEETINGS

Section 7.1 Regular meetings of the Club shall be held on the third Friday of each month following dinner at 7:00 p.m., except if the Club elects in June to vote to cancel its July and/or August meeting(s).

Section 7.2 Only members in good standing of Gainesville Shrine Club (except as noted in **Section 7.4**) are allowed to sit in on Stated Meetings or to vote on any issues affecting the operation or functions of the Shrine Club.

Section 7.3 The President, at his discretion, may at any time require Shriner attendees at any meeting, dinner or Shrine function to provide a current dues card.

Section 7.4 Visiting Shriners [outside the Gainesville area] in good standing of a Shrine Temple who attend the meetings of Gainesville Shrine Club are not allowed to vote on any issues affecting the operation or function of the Shrine Club.

Section 7.5 Special meeting of the Club may be called by the President and by written request to the President by ten (10) or more members of the Club. Notice of any such special meeting, stating purpose, shall be given to members in writing at least ten (10) days in advance of such meetings. Only such business as is stated in the call may be transacted.

Section 7.6 The President may call a special meeting of the Executive Board at any time. Notice of special Board meetings shall be given to the members of the Board personally or by telephone at least seven (7) days in advance of such meetings.

Section 7.7 A regular or special meeting shall have a Quorum consisting of ten (10) regular members for a membership of seventy-five (75), or less, and fifteen (15) for a membership of seventy-six (76) or more. The quorum must include the President or a vice-President and one (1) other elective officer.

Section 7.8 The Gainesville Shrine Club meetings (regular, special, Executive Board, Committees, or other), shall be held at locations approved by the Potentate.

Section 7.9 Regular, special, committee meetings, organizations, groups or other meetings of this Club shall not conflict with a Stated Session or any activities or functions sponsored by Morocco Temple. Dates published in the Moroccan of Temple sponsored activities shall govern the dates of conflict.

ARTICLE 8

EXPENDITURES

Section 8.1 All non-emergent expenditures of more than \$500.00 must be approved by a vote of two-thirds of the members present at a meeting except as noted below.

Section 8.2 The President, Treasurer and at least one other Elected Officer of the Executive Board appointed by the President, may [via special called meeting, telecommunications or electronic mail] authorize emergency expenditures of up to \$200.00 and also for purchase of routine kitchen supplies and building/grounds maintenance supplies. Necessary food purchases and supplies [exceeding \$500.00] for meeting/special event meals is authorized for purchase and the buyer will be reimbursed for any personal out of pocket expenditures and must provide an itemized receipt to the Secretary for same prior to being reimbursed [provided that, the Treasurer is consulted prior to the purchase(s) to ensure adequate funds are available].

ARTICLE 9

AMENDMENTS

Section 9.1 The President shall appoint a By-law Sub-Committee to draft and review proposed By-laws prior to presenting to the membership for vote. Proposed amendments to these By-laws shall be in writing and presented at a regular meeting to the President. After review by the By-law Sub-Committee, a copy of such resolution shall be sent to the membership, in writing, verbatim. Such resolutions shall be voted upon at the next regular meeting after introduction and publication. Amendments will become effective only upon a two-thirds (2/3) vote of the regular membership present and upon final approval by the Illustrious Potentate of Morocco Temple.

Section 9.2 No proceedings of any kind shall be permitted to take place contrary to these By-laws and the rules of Morocco Temple. Roberts Rules of Order, not in conflict with the foregoing, shall govern the deliberations of the Gainesville Shrine Club. Should any doubt exist at any time relative to any procedure, the Illustrious Potentate of Morocco Temple is to be advised and his decision will govern.

Section 9.3 In the event that Morocco Temple or the Illustrious Potentate shall enact or ordain a mandatory By-law in addition to or in conflict with those of this organization, such By-law shall be considered an automatic amendment to these By-laws, effective immediately and the Secretary shall only be required to add or amend the appropriate text and notify the Membership of the change or addition.

ARTICLE 10

APPROVAL

Section 10.1 Adopted by the members of the Gainesville Shrine Club on 19th day of June, 2009.

(Club Seal)

Robert Chitney
Secretary/Seal

William W. Smith
President

Steven J. Irons
First Vice-President

Charles T. Lewis
Treasurer

Charles Filler
Second Vice-President

ATTEST:

Conny Lyons P.P.
Recorder

APPROVED THIS 2 DAY OF
August, 2009

C. Bruce Oliver
Illustrious Potentate of Morocco Temple